

PRINCE2® 7th edition Foundation - accredited training with exam



Training recipients

This course is aimed at project managers and aspiring project managers. It is also relevant to other key staff involved in the design, development and delivery of projects, including: company board members, Public Sector managers, sponsors and project and subproject managers.



Benefits

This course aims to introduce participants to PRINCE2®, an acknowledged British project management methodology. At course completion, participants will sit the Foundation exam.



Training program

1. Introduction to the course
2. Overview of PRINCE2® project management
 - Exercise: Analysing project viability
3. People
 - Exercise: Project stakeholders
 - Exercise: Communication management approach
4. Organizing
 - Exercise: Designing a project management team
5. Starting up and initiating a project
 - Exercise: Project brief task
6. Business case
 - Exercise: The business case - reasons, benefits, risks

7. Plans
 - Exercise: Creating a product breakdown structure
8. Quality
 - Exercise: Quality specifications and tolerances
9. Risk
 - Exercise: Identifying and analysing risks
10. Controlling a stage and managing product delivery
 - Exercise: Describe controlling stage activities
11. Managing a stage boundary
 - Exercise: Create a check-list
12. Issues
 - Exercise: Identifying issues
13. Progress
 - Exercise: Documenting tasks
14. Closing a project
 - Exercise: How to prepare for planned closures
15. Directing a project
 - Exercise: Project board activities
16. Course review
 - Exercise: Matching terms
 - Quiz: Processes and activities
17. Exam - tips and tricks
18. Planning next steps



Expected preparation of the participant

There are no specific requirements to enter this course, however, experience in methods and tools of project management may prove useful.



Training Includes

The training price includes:

- Voucher for the PRINCE2® 7th edition Foundation online exam
- Authorized PRINCE2® manual in the online version (as required by the vendor)

Additional options:

- Take2 re-sit exam: 200 zł Attention: purchasing this option is only possible through Altkom Academy before the training.



Language

- Training: English
- Materials: English
- Exam: English

Examination method

The participants receive vouchers, which are valid for 6 months, for online exam.

Having completed the training, the participant receives an e-mail with guidelines how to register on the exam. The date is determined directly with PeopleCert, with the use of participant's account.

Online exam is conducted in the presence of proctor – a person from PeopleCert, who connects remotely with training participant's desktop and observes the course of exam via Internet camera.

The person who takes the exam is obliged to show the place where he is going to write the exam to proctor via Internet camera. Proctor checks if there are not any other persons and study aids in the room.

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Examination description

PRINCE2® Foundation exam:

- Exam duration 60 minutes
- 60 single choice questions
- Required 60%, 36 correct answers
- Closed book
- Online version (with Proctor)