

training code: MS-4017 / ENG DL 1d / EN

Manage and extend Microsoft 365 Copilot

The training is an authorized course that replaces the previous MS-4006 course. Its goal is to prepare administrators to manage the administrative functionalities of Microsoft 365 Copilot. The course covers three main learning paths: preparing the organization for Microsoft 365 Copilot and managing Microsoft 365 Copilot administration. This training not only provides theoretical knowledge but also practical experience, making it an excellent preparation for the MS-102 certification exam, which confirms skills in Microsoft 365 administration.



Training recipients

The training is intended for administrators, Microsoft 365 administrators, and individuals aspiring to the role of Microsoft 365 administrator who have completed at least one of the Microsoft 365 administrator certification paths. Specifically, it will benefit:

- Microsoft 365 Administrators: who manage cloud resources, scale infrastructure, monitor the environment, and implement solutions in line with best practices for security and optimization.
- IT Specialists: involved in data storage, virtual network configuration, and administrative process automation to increase organizational operational efficiency.



Benefits

- Understanding Zero Trust Principles: You will learn how to apply Zero Trust principles in managing the Microsoft 365 Copilot deployment.

- **Practical Experience:** Through simulated lab exercises, you will gain experience that can be easily translated into real tasks at work.
- **Managing Copilot Extensibility:** You will learn how to manage Copilot agents created by developers and how to choose the right extensibility path to meet the organization's business needs.
- **Certification Preparation:** The training prepares you for the MS-102 certification exam, which confirms your skills in Microsoft 365 administration.
- **Knowledge Update:** The course includes the latest information and practices regarding Microsoft 365 Copilot management, allowing you to stay up-to-date with technological advancements.



Training program

1. Course Introduction
2. Prepare your organization for Microsoft 365 Copilot
 - Implement Microsoft 365 Copilot
 - Examine data security and compliance
3. Manage Microsoft 365 Copilot administration
 - Apply Zero Trust principles
 - Manage Microsoft Copilot
 - Manage Microsoft 365 Copilot
4. Prepare for Microsoft 365 Copilot extensibility
 - Microsoft Copilot extensibility fundamentals
 - Choose extensibility development path
 - Manage Microsoft 365 Copilot extensibility



Expected preparation of the participant

- Basic Knowledge of Microsoft 365 Services (MS-900)
- Proficient understanding of general IT practices
- Knowledge of PowerShell (AZ-040)
- General understanding of Microsoft 365 Copilot (MS Copilot)

Recommended and Featured Products :

- MS-4002: Prepare security and compliance
- MS-4010: Build plugins and connectors for Microsoft 365 Copilot



Training Includes

* electronic handbook available at:

<https://learn.microsoft.com/pl-pl/training/>

- access to the Altkom Akademia student portal

Product Includes

- Lecture (85%)
- Simulations (15%)



Duration

1 days / 8 hours

Language

- Lecture: English
- Materials: English