

Configuration of Master Data



Poszerzaj swoją wiedzę
z naszymi pakietami szkoleń e-learningowych!

PRZEZNACZENIE SZKOLENIA

This course is suitable for application Consultant, Business Process Owner / Team Lead / Power User, Data Consultant / Manager.

KORZYŚCI WYNIKAJĄCE Z UKOŃCZENIA SZKOLENIA

- Design the Personnel Structure
- Update the Organizational Structure
- Manage the Relationship Between Planned Working Time and Basic Pay
- Configure Wage Types and Increases
- Set up Customizing Procedures and identify Interfaces

OCZEKIWANE PRZYGOTOWANIE SŁUCHACZY

Essential

- [HR050](#) Business Processes in Human Capital Management

Recommended

- [HR110](#) Business Processes in HCM Payroll

Uwaga! Szkolenia autoryzowane przez SAP dostarczane w formule szkoleń otwartych, realizowane są w siedzibie SAP Polska przy ul. Wołoskiej 5 w Warszawie. Dla wybranych szkoleń możliwy jest udział zdalny.

AGENDA SPOTKANIA

Sala szkoleniowa

1. User Preferences

- Assigning User Roles
- 2. Employee Master Data
 - Entering New Employee Data
- 3. Implementation Guide (IMG) Projects
 - Creating Projects
 - Executing Projects
 - Maintaining Customizing Tables
- 4. Human Capital Management Structures
 - Modifying the Enterprise Structure
 - Enhancing the Personnel Structure
- 5. Organizational Structure
 - Mapping the Organizational Structure
 - Integrating with Organizational Management
 - Utilizing Default Values
- 6. Additional Organizational Assignments
 - Identifying Additional Organization Assignments
 - Identifying the Organizational Key
 - Configuring Administrators
 - Confirming Employee Attributes
- 7. Features
 - Maintaining Features
 - Defaulting the Payroll Area
 - Defaulting Personnel Number Ranges
 - Defaulting the Administrator Group
- 8. Personal Data
 - Maintaining Personal Data
- 9. Data Consistency Maintenance
 - Linking Planned Working Time and Basic Pay
- 10. Remuneration Structure
 - Building the Remuneration Structure
 - Creating and Assigning a Pay Scale
 - Creating a Pay Scale Table
 - Defaulting Pay Scale Values
- 11. Wage Type Structure
 - Setting Up Wage Types
 - Outlining the Setup of Wage Types
 - Copying Wage Types
 - Controlling Wage Type Permissibility
 - Configuring Wage Type Characteristics
 - Defaulting Wage Types
- 12. Remuneration Reports
 - Executing a Standard Pay Increase
 - Performing a Pay Scale Reclassification
- 13. Infotypes
 - Evaluating Infotype Attributes
 - Customizing Screen Headers
 - Modifying Infotype Screens
 - Creating Infotype Menus
- 14. Personnel Actions
 - Creating Personnel Actions

- Reviewing Additional Actions
- Configuring Personnel Actions

15. Dynamic Actions

- Triggering Follow-Up Activities with Dynamic Actions

16. Case Study: Configuration of Master Data

- Configuring Master Data

Course based on software release:

- SAP ERP 6.07

Kod szkolenia	SAP/HR305 / Std
Czas trwania	5 dni
Poziom	Średnio zaawansowany
Autoryzacja	SAP